



County Hall  
Cardiff  
CF10 4UW  
Tel: (029) 2087 2000  
  
Neuadd y Sir  
Caerdydd  
CF10 4UW  
Ffôn: (029) 2087 2000

## AGENDA

<b>Committee</b>	POLICY REVIEW AND PERFORMANCE SCRUTINY COMMITTEE
<b>Date and Time of Meeting</b>	TUESDAY, 7 JUNE 2016, 4.30 PM
<b>Venue</b>	COMMITTEE ROOM 4 - COUNTY HALL
<b>Membership</b>	Councillor Howells (Chair) Councillors Hunt, Murphy, Thomas, Walker and Sanders

### 1 Appointment of Chairperson

The Council at its meeting held on 26 May 2016 appointed the following Members to this Committee:

Councillor Howells (Chairperson)

Councillors: Hunt, Murphy, Sanders, Huw Thomas and Walker

### 2 Terms of Reference

To scrutinise, monitor and review the overall operation of the Cardiff Programme for Improvement and the effectiveness of the general implementation of the Council's policies, aims and objectives, including:

- Council Business Management and Constitutional Issues
- Cardiff Council Corporate Plan
- Strategic Policy Development
- Strategic Programmes
- Community Planning & Vision Forum
- Voluntary Sector Relations
- Citizen Engagement & Consultation
- Corporate Communications
- Contact Centre Services and Service Access
- International Policy
- Cardiff Local Development Plan
- Equalities
- Finance and Corporate Grants
- Organisational Development
- Cardiff Efficiencies Programme
- E-Government

- Information and Communication Technology
- Council Property
- Commissioning and Procurement
- Carbon Management
- Legal Services
- Public Services Board

To scrutinise, monitor and review the effectiveness of the Council's systems of financial control and administration and use of human resources.

To assess the impact of partnerships with resources and services provided by external organisations including the Welsh Government, joint local government services, Welsh Government Sponsored Public Bodies and quasi-departmental non-governmental bodies on the effectiveness of Council service delivery.

To report to an appropriate Cabinet or Council meeting on its findings and to make recommendations on measures which may enhance Council performance and service delivery in this area.

### **3 Membership**

Councillor Howells (Chairperson)

Councillors: Hunt, Murphy, Sanders, Huw Thomas and Walker

(3 vacancies)

### **4 Apologies for Absence**

To receive apologies for absence

### **5 Declaration of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### **6 Minutes (Pages 1 - 6)**

To approve as a correct record the minutes of the meeting held on 10 May 2016.

### **7 Organisational Development Programme - Progress Update (Pages 7 - 48)**

- Councillor Graham Hinchey, Cabinet Member for Corporate Service & Performance, Paul Orders, Chief Executive, Christine Salter, Corporate Director Resources, Joseph Reay, Head of Performance & Partnerships and Dean Thomas Operational Manager will be in attendance.
- Questions by Members of the Committee

### **8 Quarter 4 Performance 2015/16 (Pages 49 - 110)**

- Councillor Graham Hinchey, Cabinet Member, Corporate Services &

Performance, Paul Orders, Chief Executive, Christine Salter, Corporate Director, Resources and Joseph Reay, Head of Performance & Partnerships will be in attendance.

- Questions by Members of the Committee

**9 Employee Health & Wellbeing Strategy 2016-19** (*Pages 111 - 130*)

- Councillor Graham Hinchey, Cabinet Member, Corporate Services & Performance, Christine Salter, Corporate Director Resources, Lynne David, Centre of Expertise, Sian Coleman, OD Specialist.
- Questions by Members of the Committee

**10 Committee Business** (*Pages 131 - 184*)

- Correspondence Update
- Way Forward
  - Organisational Development Programme – progress update
  - Quarter 4 Performance 2015/16
  - Employee Health & Wellbeing Strategy 2016/19

**11 Date of next meeting**

5 July 2016

**David Marr**

**Interim Monitoring Officer** Date: Wednesday, 1 June 2016

Contact: Kate Rees, 029 2087 2427, [kate.rees@cardiff.gov.uk](mailto:kate.rees@cardiff.gov.uk)